



Pre-School Assistant

Inspiring, caring, nurturing, challenging

These are just a few of the things you will be doing as a Pre-School Assistant at Fairhaven Pre-School, based in South Walsham, Norfolk. We are a non-profit making community group, with charitable status. We have a maximum of 24 children registered at any one session aged from 2 - 4 years.

We are recruiting new team members ready to rise to the challenge of working in a busy pre-school. Our Ofsted report stated that our “staff have worked hard to create a child-centred and stimulating place for children to learn”, would you like to be a part of that?

Working approx. 15 hours per week, term time only, your day-to-day responsibilities will include:

- Acting as a keyperson for up to 10 children,
- Actively contributing to providing a caring and professional, courteous and confidential environment at all times.
- Working in partnership with the team to:
 - Work within Ofsted regulations and guidelines and incorporate the requirements of the Early Years Foundation Stage.
 - Plan and implement play and learning activities.
 - Provide a safe and hygienic setting at all times.

Essential Skills

- Minimum NVQ3 in Childcare and Early Years Education (or equivalent).
- Minimum 1 year relevant experience of working in an Ofsted registered setting.
- A motivated and enthusiastic approach.
- The ability to work using your own initiative as well as being part of a busy team.
- A willingness to undertake further training to keep your own learning and development up to date.
- Good levels of literacy and numeracy.
- The ability to communicate well at all levels.

Desirable skills

- Experience of delivering the Early Years Foundation Stage (2012) curriculum.
- Current First Aid certificate, Food Hygiene certificate and evidence of attending Child Protection training.

We offer competitive rates of pay, excellent conditions and flexible working patterns. If this sounds like the right job for you please call **07508842203** or email **fairhavenpreschool@gmail.com** to request an application pack.